



IndianOil

Indian Oil Corporation Limited
(A Government of India Undertaking)
(Pipelines Division)
SOUTHERN REGION PIPELINES

RECRUITMENT IN GROUP C AND D POSTS

Advertisement No. : SRPL/HR/P/81
Date of Notification: 18.01.2017
Last date of receipt of application: 17.02.2017

1.0 APPLICATIONS:

Applications are invited from eligible Indian Nationals for the following positions in workmen category in Southern Region Pipelines, Indian Oil Corporation Limited (Pipelines Division) as per details given below-

S No	Post Code	Name of the Post	Salary Grade	No of vacancy/Reservation of Post	Location of vacancy*	Written Test Centre
1	01	Engineering Assistant (Electrical)	IV	1/ SC	Tamil Nadu	Chennai
2	02	Technical Attendant-I	I	2 / UR-1, OBC-1	Tamil Nadu	Chennai
3	03	Technical Attendant-I	I	1 / UR	Andhra Pradesh	Chennai

* In Tamil Nadu, posting can be at any of the Operative locations like Manali, Trichy, Asanur, Sankari and in Andhra Pradesh, posting will be at Chittoor.

2.0 PAY SCALE:

- i) Engineering Assistant, Salary Grade IV (Group C): Rs. 11900-32000
ii) Technical Attendant, Salary Grade I (Group D): Rs. 10500-24500

3.0 AGE AS ON 18.01.2017

Minimum age shall not be less than 18 years and upper age shall not be more than 26 years. For post reserved for SC, upper age limit shall be 31 years for SC candidates. For post reserved for OBC, upper age limit shall be 29 years only for OBC candidates belonging to the "Non Creamy layer".

4.0 ESSENTIAL EDUCATIONAL QUALIFICATION:

Name of the Post	Essential Educational Qualification
Engineering Assistant (Electrical) Salary Grade IV	Three years (or two years through lateral entry after ITI of minimum one year duration) full time Diploma in any of the following disciplines of Engineering from a Govt. recognized

	Institute: 1) Electrical Engineering 2) Electrical & Electronics Engineering Minimum percentage of marks: Pass marks for SC candidates for the posts reserved for them
Technical Attendant-I Salary Grade-I	Matric/10th pass and ITI pass from a Govt. recognized Institute in the specified ITI Trades and duration as mentioned below* from a Govt. recognized Institute/Board. Candidates should possess Trade Certificate/National Trade Certificate (NTC) issued by NCVT.

***ITI Trades & duration:**

For the post of Technical Attendant in Salary Grade-I, candidate should possess Trade Certificate/National Trade Certificate (NTC) issued by NCVT in any of the following Trades with minimum duration as mentioned in years. Before doing ITI, the candidate should have passed 10th class.

Code No.	ITI Trade	Minimum duration of Course required (in years)
1	Electrician	2
2	Electronic Mechanic	2
3	Fitter	2
4	Instrument Mechanic	2
5	Instrument Mechanic (Chemical Plant)	2
6	Machinist/Machinist (Grinder)	2
7	Mechanic-cum-Operator Electronics Communication System	2
8	Turner	2
9	Wiremen	2
10	Draughtsman (Mechanical)	2
11	Mechanic Industrial Electronics	2
12	Information Technology & ESM	2
13	Mechanic (Refrigeration & Air Conditioner)	2
14	Mechanic (Diesel)	1

5.0 CONCESSIONS & RELAXATIONS:

1. Upper age limit shall be relaxable by 5 years for SC candidates and 3 years for OBC candidates belonging to the "Non Creamy layer" for reserved posts, wherever applicable.
2. SC/ST candidates are exempted from payment of application fee irrespective of the posts reserved for them or not.
3. Outstation candidates belonging to SC /ST category, who appear for Written Test, shall be reimbursed to and fro fare limited to Second Class Rail/ Bus fare from their mailing address mentioned OR from the place of actual journey, whichever is nearer to the place of Test, by the shortest route, on submission of tickets as proof of journey.

6.0 PAY & PERKS

Basic Pay, D.A., HRA and such other benefits admissible as per the rules of the Corporation.

7.0 SELECTION METHODOLOGY:

Selection process shall comprise of the following:

For the post of Engineering Assistant (Electrical) (reserved for SC candidates)

- a) Written Test : 60 marks
- b) Trade Test : 25 marks
- c) Personal Interview : 15 marks

The minimum qualifying marks for various stages shall be as under:-

- a) Written Test : 30% (18 marks out of 60)
- b) Trade Test : 40% (10 marks out of 25)
- c) Personal Interview : 40% (6 marks out of 15)

For the post of Technical Attendant

- a) Written Test : 60 marks
- b) Trade Test : 25 marks
- c) Personal Interview : 15 marks

The minimum qualifying marks for various stages shall be as under:-

- d) Written Test : 40% (24 marks out of 60)
- e) Trade Test : 50% (12.5 marks out of 25)
- f) Personal Interview : 50% (7.5 marks out of 15)

The candidates will have to mandatorily qualify each individual stage of the selection process for being adjudged suitable for selection.

7.1 For the post of Engineering Assistant (Electrical) in Salary Grade IV, the Written Test shall be of total 120 objective Multiple Choice type questions consisting of four options with one correct option out of which 80 questions shall be from the concerned discipline of Diploma level and 40 questions on General Aptitude and Reasoning, General English/Hindi, Numerical Aptitude, General Knowledge. Candidate has to choose the correct option. The duration for Written Exam will be 120 minutes. Each Question shall be for 0.5 mark and there shall be no negative marking.

Candidates who qualify the Written Test, shall be shortlisted for Trade Test in the ratio of 1:10 for one vacancy. Trade Test shall be conducted tentatively on next day of Written Test.

Duration of the trade test shall be of 25 minutes which shall be in written format. Maximum marks in trade test shall be 25 marks.

Candidates who qualify the Trade Test, shall be called for Personal Interview in the ratio of 1:5 for one vacancy. Candidate has to mandatorily qualify each individual stage of the selection process for being adjudged suitable for selection.

For the candidates who qualify the Personal interview, final merit list will be prepared based on the cumulative marks scored by the candidates in Written Test, Trade Test and Personal Interview. Offer of appointment will be issued to the candidates as per the merit list.

7.2 For the post of Technical Attendant in Salary Grade I, the Written Test shall be of total 120 objective Multiple Choice type questions consisting of four options with one correct option out of

which 80 questions on technical discipline shall be from General Science and on basic ITI trades like Motor Mechanic, Electrical, Fitter etc. The remaining 40 questions will be asked on General Aptitude and Reasoning, General English/Hindi, Numerical Aptitude, General Knowledge. Candidate has to choose the correct option. The duration for Written Exam will be 120 minutes. Each Question shall be for 0.5 mark and there shall be no negative marking.

Candidates who qualify the Written Test, shall be shortlisted for Trade Test in the ratio of 1:10 for one vacancy. Trade Test shall be conducted tentatively on next day of Written Test.

Duration of the trade test shall be of 25 minutes which shall be in written format. Maximum marks in trade test shall be 25 marks.

Candidates who qualify the Trade Test, shall be called for Personal Interview in the ratio of 1:5 for one vacancy. Candidate has to mandatorily qualify each individual stage of the selection process for being adjudged suitable for selection.

For the candidates who qualify the Personal interview, final merit list will be prepared based on the cumulative marks scored by the candidates in Written Test, Trade Test and Personal Interview. Offer of appointment will be issued to the candidates as per the merit list.

7.3 List of short-listed candidates from Written Test to Trade Test/Interview shall be displayed on the same day at Examination center. The list shall also be displayed in the IOCL website along with time and venue of the Trade Test/Personal Interview, either on the same day or the next working day. No other separate communication shall be sent to the candidates for informing the results of the Written Test/Trade Test. Time and venue of declaration of result of Written Test shall also be announced in the Examination Hall immediately after the Test is over.

7.4 List of candidates short-listed for Personal Interview shall also be displayed in the IOCL website either on the same day of the Trade Test or the next working day, specifying the date of Personal interview, tentative time and Examination centre address.

7.5 List of finally selected candidates to whom offer of appointment shall be issued, shall be displayed in the IOCL website either on the same day of the issuance of the Offer of appointment or the next working day.

7.6 The exact dates of Written Test, Trade Test and Interview shall be communicated in the Admit Card for Written Test and also shall be displayed in the IOCL website. The tentative dates are as under:-

- Written Test – 26.03.2017
- Trade Test – 27.03.2017
- Personal Interview -27.03.2017

7.7 For list of Examination centers please refer to the table given on the first page of the notification.

7.8 Candidates are advised to visit IOCL website www.iocl.com from time to time for any change in the above dates and other information/corrigendum.

8.0APPLICATION FEE

The application shall be accompanied by a fee of Rs.100/- in the form of a crossed Demand Draft in favor of "Indian Oil Corporation Limited-Pipelines Division" payable at Chennai.

SC/ST candidates are exempted from payment of application fee irrespective of the posts reserved for them or not.

9.0 GENERAL INSTRUCTIONS:

1. Candidates are advised to carefully read the full advertisement for details of eligibility criteria before submission of application.
2. Candidates possessing higher qualification than the prescribed shall not be considered for the above notified posts and should not apply as their candidature shall not be considered.
 - a. For the post of **Engineering Assistant in Grade IV**, the induction level qualification is a Diploma Certificate as detailed above at point no. 4.0. Candidates having qualification of *Graduate and above* Degree in Engineering, Degrees of - MCA, MBA or its equivalent 2-year Post-Graduate Diploma in Marketing/Finance/Human Resource/MSW/Personnel Management & Industrial Relations, CA/ICWA, Master's Degree in Journalism/Public Relations & Mass Communication, M.A.(Hindi) , LLB, MBBS and any other Graduation and above professional qualification which is considered as induction level qualification for Officer's post in Indian Oil Corporation Ltd., need not apply as they are higher qualifications than the prescribed induction level qualification for the advertised posts.
 - b. For the post of **Technical Attendant in Grade I**, the induction level qualification is Matric+ITI. In addition to the higher qualifications mentioned at (i) (a) above, candidates having qualifications of Diploma in Engineering, *Graduation and above* in any discipline, need not apply as they are higher qualifications than the prescribed induction level qualification for the advertised posts. However, the aforesaid list of higher qualifications mentioned at 9.0 2a and 2b above is not exhaustive. Management may determine any other qualification as a higher qualification which is/are not listed at 9.0 2a and 2b above. The decision of the management in this regard shall be final and no further enquiry shall be entertained in this respect.
3. The posting will be in installations which are hazardous in nature and work involves physical activity and handling of petroleum products.
4. The candidature of the applicant would be provisional and subject to verification of certificates / testimonials submitted by him/her.
5. Only those candidates who meet all the aforementioned eligibility criteria for the post like qualification, age etc. shall be called for Written Test. However, the candidature of the applicant will be provisional and subject to verification of certificates/Testimonials submitted by him/her.
6. Admit card for Written Test shall be sent to the eligible candidate by registered/ speed post at the address given by them in their application form.
7. Admit Cards to the eligible candidates shall be dispatched tentatively by **24.02.2017** Names of the eligible candidates for written test shall also be displayed in the IOCL website under "Careers – Latest Job Openings" section of Indian Oil's website www.iocl.com tentatively by **24.02.2017**. Candidates are advised to visit IOCL Website from time to time for updates.
8. Non-receipt of Admit Cards sent at the address furnished by the candidates, shall not be attributable to the Corporation in any way whatsoever. However, if the name of the candidate is appearing in the list of eligible employees for written Test in the IOCL Website, but he has not received the Admit Card, or if the admit card has got misplaced, the candidate should reach at the Examination center on the due date before the reporting time, along with a proof of ID for issuance of Duplicate admit card to him.
9. Service is transferable to anywhere in India. Selected candidates shall be posted in any of the locations mentioned in the notification of the respective posts.
10. Candidates employed in Government/Semi government/Public Sector Organization must send their application through proper channel or produce "No Objection Certificate" at the time of appearing in the Interview. In case the candidate fails to do so, his/her candidature will not be considered.
11. **The application form is attached.** Candidates should apply in the prescribed format only. Along with the application form, self-attested copies of mark sheets of educational qualification

- certificates, caste certificate (for SC/ST/OBC candidates), should be attached, with a recent passport size coloured photograph affixed on the application form.
12. A candidate can apply for one post only. If a candidate applies for more than one post, his candidature shall be cancelled and will not be considered for any post.
 13. Incomplete application(s) or applications received after the last date will not be considered.
 14. SC/ST/OBC(Non Creamy Layer) candidates should submit self attested copies of their caste certificate issued by Competent Authority in the prescribed format along with the application form, in support of their claim to avail relaxations/concessions.
 15. OBC candidates should submit non-creamy layer OBC certificate recently issued by the Competent Authority in the prescribed format. Only the OBC castes listed in the Central list of Govt. of India in the respective State shall be treated as OBC for the purpose of reservation.
 16. SC/ST/OBC candidates applying against un-reserved posts shall be considered against general standards of merit and no relaxation in age, qualification cut-off marks, cut-off marks prescribed in various selection process of above posts etc shall be extended to them.
 17. Candidates who are shortlisted for Trade Test and Personal Interview must produce qualification certificate in Original along with one self-attested photocopy of the same at the time of Interview. Candidature of the candidate will be summarily rejected if he/she is unable to produce the same on the date of Interview. No relaxation whatsoever will be granted.
 - 18. The envelope should be superscribed clearly with the advertisement no. and the name of the post applied for with the Post code.**
 19. In case it is found/known at any stage of recruitment or thereafter that a candidate does not fulfill the eligibility norms and / or that he has furnished any incorrect / false information / certificate / documents or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of the information or material particulars as furnished by the candidate to the Corporation are found to be untrue or incorrect at any stage before or after his/her selection, then the same shall amount to misrepresentation/ fraud and his/her services shall be liable to be terminated unilaterally by the Corporation.
 20. Prospective candidates seeking employment with Indian Oil should fulfill the physical /medical standards mentioned in Pre-employment Medical guidelines and criteria for physical fitness as attached.
 21. Candidates have to make their own arrangement for lodging and boarding for appearing in Written Test/Trade Test and Personal Interview.
 22. Candidates will be required to carry a Photo ID Proof for the Written Test/Trade Test as well as Personal Interview. The original Photo ID shall be checked and verified during the Tests. A self-attested photocopy of the same shall also be collected along with the admit card after the Written Test and Interview. Valid Photo ID proof like Aadhar Card, PAN Card, Driving license, Voter ID card, Passport etc. shall be accepted.
 23. The candidates will have the option to appear for Written Test/Personal Interview either in Hindi or English.
 24. Canvassing in any form shall disqualify the candidature.
 25. The decision of the Management in all matters relating to eligibility, acceptance or rejection of the application, mode of selection etc. will be final and no enquiry will be entertained in this regard.
 26. Candidates should keep atleast 06 copies of recent photograph which they need to paste on application, call letter and for various stages of selection procedure to avoid complications at later stage.
 27. All disputes pertaining to this notification would be subject to jurisdiction of Courts/Tribunals in Chennai.
 28. Success in the examination confers no right of appointment unless it is satisfied after such enquiry, as may be considered necessary, that the candidate is suitable in all respects for appointment to the service/post.

10.0 HOW TO APPLY

Candidates need to send the application form duly filled in all respect, and signed, super scribing on the envelope, name of the post and advertisement Number along with self attested photocopies of testimonial (proof of age, education qualification Matric onwards, experience, caste certificate, application fee, wherever applicable) to "**Post Box 3309, Nungambakkam,**

Usman Road, Chennai-600017"through Ordinary post only. Please note that applications sent by any other mode i.e. courier or in person etc. will not be accepted.

29. Any queries pertaining to this notification can be sent to e-mail id: srplrecruitment@indianoil.in.

11.0 IMPORTANT DATES (TENTATIVE):

1	Last date of receipt of applications	17.02.2017
2	Displaying list of candidates in iocl website (www.iocl.com) eligible for written test to whom Admit cards have been sent by post. Details terms & conditions of selection methodology, test dates and venue address shall also be displayed in the website which have been mentioned in the Admit cards sent to the candidates	24.02.2017
3	Written Test	26.03.2017- 27.03.2017
4	Trade Test	
5	Personal Interview	

We hereby *caution* the general public not to fall prey to the dubious agencies/organizations/individuals/aiming at fleeing money from the innocent public. Do not believe any advertisements/job announcement of Indian Oil circulated through e-mail, social media etc. Please rely on information hosted on our official website www.iocl.com for any job/career related information pertaining to Indian Oil Corporation Ltd.

It is again reiterated that only the Application Form enclosed with this website notification shall be accepted for the above posts and all future announcements pertaining to these vacancies including list of eligible candidates, dates of test/interview etc. would be published in IOCL website www.iocl.com only and not on any other website/medium.

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